

ConcordTV Board of Directors Meeting Minutes

Date: August 27, 2024

Location: NAMI NH (85 N. State Street, Concord NH 03301)

Attendees:

- Board: Chair Steve Ambra, Richard Finkelson, Daniel Rich, Tonya Rochette, and Robert Altman
- Also present: Executive Director Josh Hardy

Call to order time: 6:06PM ET

Adjournment time: 6:54PM ET

Minutes:

- 1) **Determination of quorum (5):** Confirmed.
- 2) **Public comment:** There were none.
- 3) **Approval of the June board meeting minutes:** The minutes from the last meeting on June 18, 2024 were presented and reviewed. Tonya motioned to approve and seconded by Richard. The minutes were unanimously approved without change by the Board.
- 4) **Board chair report:**
 - a. Steve thanked the board for their support this past year and welcomed them to the new fiscal year.
 - b. Jane Cogswell Memorial Scholarship ([link](#)): Steve shared sympathies and condolences to Clint and family. This new scholarship was established to honor Jane's legacy and will be provided to a Concord High School student who has overcome obstacles.
- 5) **Staff reports:**
 - a. Update on [25th anniversary celebration](#) on September 24: Josh noted that this is open to the public, but RSVP is requested to estimate the attendance (form to be shared on August 28 via email and social media). He will also send personal invitations to local supporters.
 - b. Draft of the Strategic Planning report: Josh briefly discussed the draft of this planning report for the station. He pointed out that he recommends that the board drive strategic discussions rather than the Executive Director. This will be discussed in greater detail at the October board meeting – it was suggested that we allocate an hour to this topic.
- 6) **Reports of committees:**
 - a. Capital improvements committee: Josh reported that there are various legacy cameras from 2017 that are experiencing problems that are impacting

the station. He shared the quotes that were produced by the team for new studio camera equipment, and added that we have over \$96,000 in the equipment fund with an additional \$52,000 adding to it later this year. Tonya motioned to approve the purchase of the Blackmagic cameras from B&H Photo and Rich seconded the motion. This purchase was unanimously approved by the Board.

7) Treasurer's report:

- a. End of FY 2023-2024 summary: Josh reported that the station is no longer going to receive a \$4,600 grant from Community Bridges that had been in place for about ten years. This gap contributed toward a shortfall for this past FY and will impact funding for the next FY. He added that the station could use assistance with grant writing and invited help in this area. Josh also noted underwriting may be an option.

8) Old business:

- a. Treasurer for FY 2024-2025: The Board still needs to formally vote Rachel as Treasurer for the new FY. After the meeting, Steve will send an email to the Board requesting a vote to make it official.

9) New business:

- a. No new business.

10) Next meeting:

- a. Anniversary celebration will be on September 24 at the BNH Stage (16 S. Main St, Concord NH 03301) and will supersede the monthly board meeting.
- b. Next board meeting will be on October 22 (location TBD).