

ConcordTV Board of Directors Meeting Minutes

Annual Meeting June 18, 2024, at NAMI New Hampshire (85 North State Street, Concord, NH 03301)

Present: Steve Ambra, Robert Altman, Clint Cogswell, Jim Bouley, Melissa Fisk, Daniel Rich and Tonya Rochette.
Also present was Executive Director Josh Hardy.

Next meeting: August 27, 2024, 6:00 p.m. – Monthly Board Meeting

1. Call to Order. 6:10 p.m.

2. Determination of Quorum (5). Quorum confirmed.

3. Public Comment. None.

4. Staff Reports

- Josh provided an update as to recent funding approval from the City of Concord, who agreed at a recent budget meeting to appropriate \$20,000 to ConcordTV. A thank you from ConcordTV was shared with the City in recognition of their support.
- Josh indicated that recent productions have been heavily school-focused, and include, without limitation, ConcordTV presenting its scholarship to this year's recipient(s) and coverage of Concord High School graduation (graduation filming went well and allowed an opportunity for Josh to delegate the filming to junior staff. Josh and Mike did handle set-up though).
- Josh shared that ConcordTV has recently been involved in a 21C after school program at Rundlett Middle School. In Josh's opinion, this is a great program that allows 6-8 kids to become part of a film group! This opportunity spearheaded a Board conversation regarding the technology and improvements available at the Middle School, and whether advocacy was necessary to better equip the facilities in which ConcordTV has a presence (both for those programs and others that crop up from time to time).

5. Board Minutes from April and May 2024 for review/approval.

- The Board reviewed and **motioned** to approve both the April and May 2024 Board Meeting minutes. The motion to approve both the April and May 2024 minutes was approved unanimously.

6. Reports of Committees

- None.

7. Treasurers Report

- None.

8. Old Business

- *ConcordTV Contracts* – The Board discussed the importance of establishing a firm grasp on ConcordTV's existing contracts, and to get a sense of what we may want to see altered or otherwise modified when each comes up for renewal this fiscal year. The Board agreed that being prepared, and unified, on ConcordTV's goals and objectives will place the station in the best position for success. The Board tasked Josh with putting together a breakdown of ConcordTV's operations and opportunities so that we can better understand costs, fees and frequency of services rendered. Josh also agreed to share the most recent versions of each material contract with the Board for their review and comment.

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- *Bylaws* – Robert Altman walked the Board through the most recent round of redline changes to ConcordTV’s Bylaws. The Board collectively reviewed the edits in advance of tonight’s meeting. A **motion** was made to approve the revised Bylaws, as presented. The motion to approve the revised Bylaws was approved unanimously.

9. New Business.

- *Board Term; Renewals* – Pursuant to our Bylaws, there is a concept that Directors are subject to 2-year renewals of their existing terms. With that in mind, the Board **motioned** to extend the terms of Steve Ambra (4th Year) and Tonya Rochette (4th Year) as both Directors were up for renewal. The motion to extend Steve and Tonya’s term(s) as Directors was approved unanimously. *(Rachel Perri’s term is also subject to renewal; however, this vote was tabled as Rachel was not in attendance at tonight’s meeting).*
- *ConcordTV Officers for Next Fiscal Year* – A **motion** was made for each of the following persons to appoint them to the officer position listed next to their name in the chart below:

Steve Ambra	Board Chair
Daniel Rich	Vice-Chair
Robert Altman	Secretary
Rachel Perri	Treasurer

Each Officer motion was approved unanimously; however, the vote to nominate and otherwise appoint Rachel as the Treasurer was tabled until the next meeting in order to allow Rachel the opportunity to accept her nomination.

10. Adjournment. 6:58 p.m., approved unanimously.

Josh and the Board ended the Annual Meeting by providing a thank you to Melissa Fisk in recognition of her 6-years of dedicated service to ConcordTV. Thank you, Melissa!!